

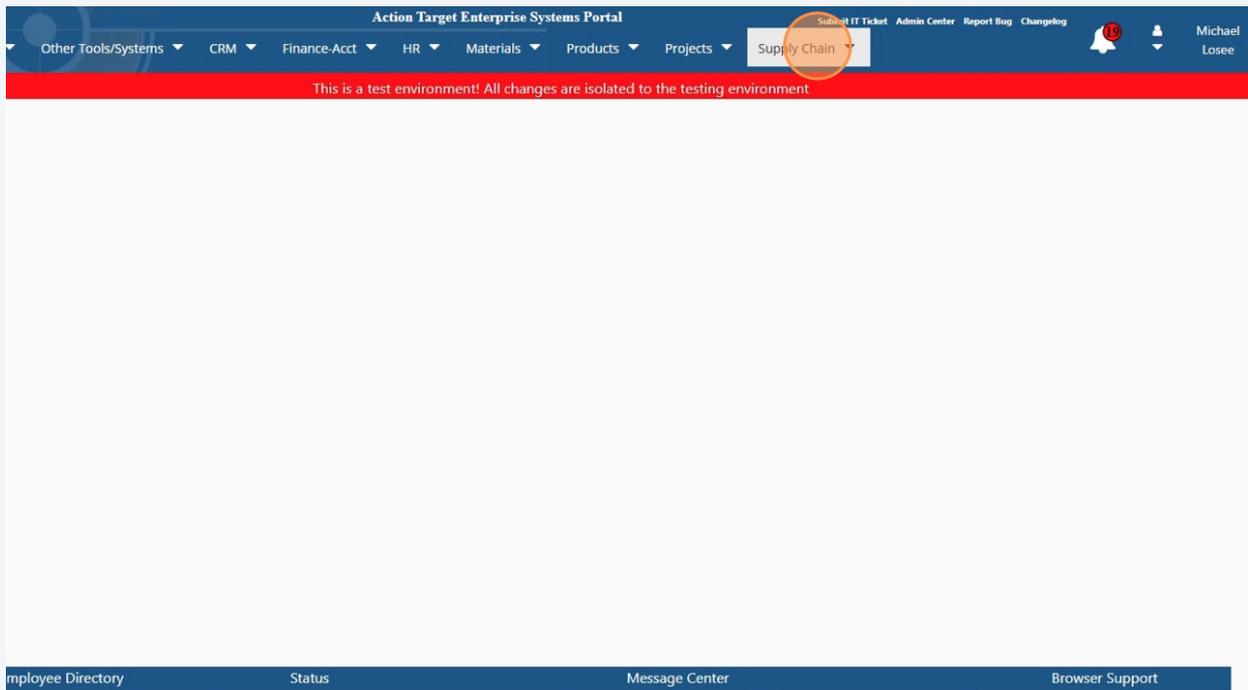
# Editing Skid Content Records

1 Access the Action Target enterprise Portal.

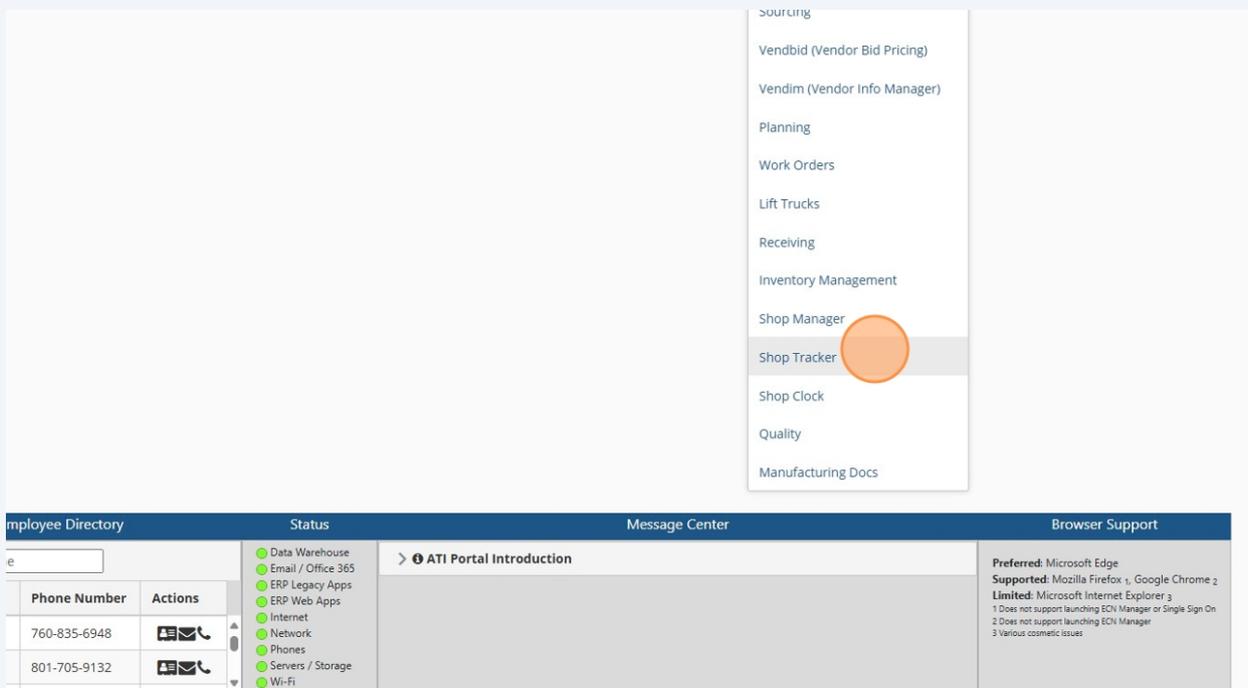
This is a screenshot of a web application interface. At the top, there is a red horizontal line with the text "This is a test environment. All settings are related to the testing environment." Below this is a large white rectangular area. At the bottom, there is a dark blue navigation bar with four sections: "Employee Directory", "Status", "Message Center", and "Browser Support".

Employee Directory			Status	Message Center	Browser Support
Employee Name <input type="text"/>			<ul style="list-style-type: none"><li>Data Warehouse</li><li>Email / Office 365</li><li>ERP Legacy Apps</li><li>ERP Web Apps</li><li>Internet</li></ul>	> ATI Portal Introduction	<p><b>Preferred:</b> Microsoft Edge</p> <p><b>Supported:</b> Mozilla Firefox 4, Google Chrome</p> <p><b>Limited:</b> Microsoft Internet Explorer 9</p> <p>1 Does not support launching ECH Manager or Single</p> <p>2 Does not support launching ECH Manager</p>
Employee Name	Phone Number	Actions			

2 Click on the "Supply Chain" tab located near the top of the portal.



3 Click on the "Shop Tracker" option from the drop-down menu.



4 Click on the "Material" tab located near the top of the tool.

The screenshot shows the 'Action Target Enterprise Systems Portal' with a navigation menu including Legacy ERP, Other Tools/Systems, CRM, Finance-Acct, HR, Materials, Products, Projects, and Supply Chain. A red banner at the top states 'This is a test environment! All changes are isolated to the testing environment'. Below this is the 'Shop Tracker' section with tabs for Schedule, Setup, Time, Material (highlighted with an orange circle), and Staging. The 'Material' tab is active, displaying a 'Schedule' view with a table of work orders.

Priority	WO ID	MTR	Req Qty	Part Number	Description	Operation	WO Notes	Start	Status	Batch ID	Mat Available	Next Op Name	WO Due
5		jb-1055-1	1	49135	(Phase-Out - R	elec-assembly	Inspect Repc	2025-03-07	staged		true		
6	58701	mo-170282	16	33785	-REDLINE- Aut	elec-assembly	Indonesia 2C	2025-03-27	in-process	14636	true		2025-05-12
6	58401	mo-169857	1	46397	-REDLINE- Sm	elec-assembly	Gunfighter C	2025-05-05	in-process		false		2025-05-05
6	58444	mo-169905	3	2987	-REDLINE- Sm	elec-program	AMS 148862	2025-05-15	staged		true		2025-05-15
6	58759	mo-170407	1	23825	Assembly, Ant	elec-assembly	Indonesia 2C	2025-04-07	staged	14756	true		2025-05-12
6	58944	mo-170705	2	23825	Assembly, Ant	elec-assembly	Israel-IMI	2025-04-07	staged	14756	false		2025-05-16
6	58847	mo-170540	1	23825	Assembly, Ant	elec-assembly	Indonesia 2C	2025-04-07	staged	14756	true		2025-05-12
6	57563	mo-168480	6	50410	AutoTargets L	elec-assembly	AMS 149145	2025-03-20	in-process		false		2025-04-07

5 Scroll down to view the skid contents list.

6 Click the skid search box and type in your desired skid number.

The screenshot displays a software interface with a grid of skid numbers at the top. Below the grid are three main sections: a search and filter area, a 'Locations with Part' table, and a 'Work Materials' table. The search area includes a 'Search' button and a 'Skid' search box, which is highlighted with an orange circle. The 'Locations with Part' table and 'Work Materials' table both show 'No data loaded'.

Skid ID	WIP Count	Part ID	Part Number	Description	PO Number	PO Item	Seque
No data loaded							

Location ID	Location	WIP Count	Part	Part Number	Description
No data loaded					

Part ID	Part Number	Description	Req Qty	MTR	Mat Available	Operation	Src Operation
No data loaded							

7 Click the "Search" button in the list header.

This screenshot is identical to the one in step 6, but the 'Search' button in the 'Locations with Part' table header is highlighted with an orange circle. The 'Skid' search box in the main search area is now populated with the number '3125'.

Location ID	Location	WIP Count	Part	Part Number	Description	PO
No data loaded						

8 Click on your desired content record from the newly populated list.

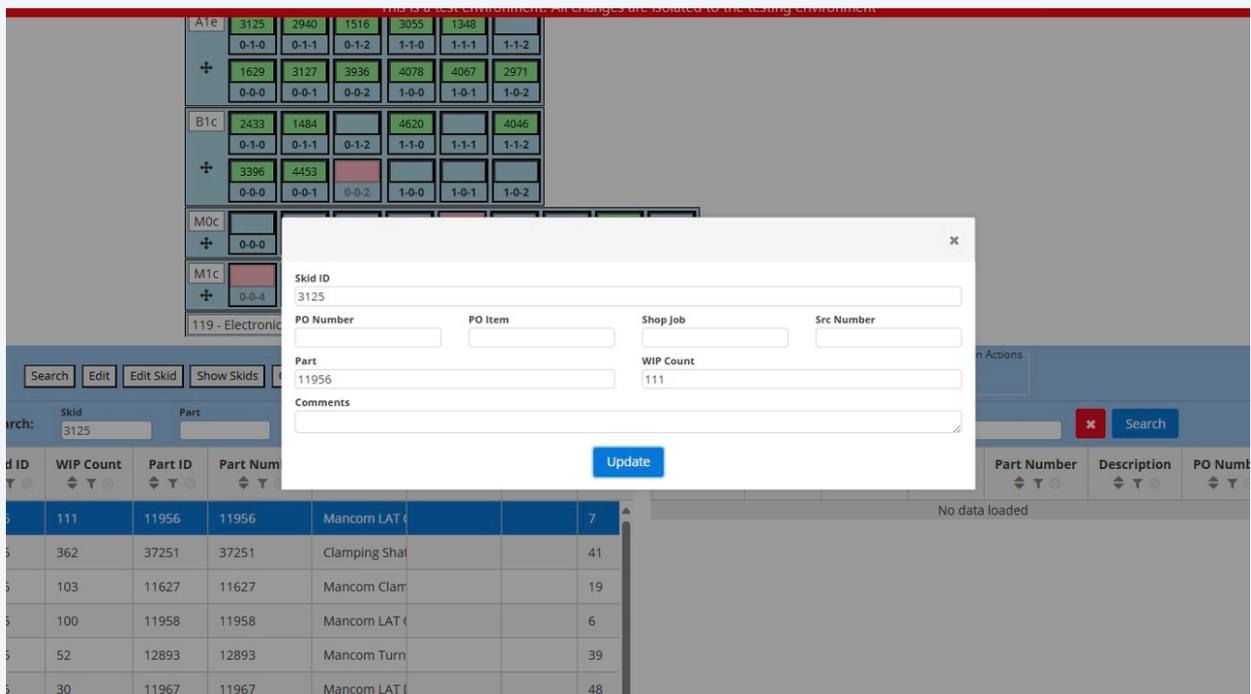
The screenshot displays a software interface with two main panels. The left panel shows a list of work orders with columns for Skid ID, WIP Count, Part ID, Part Number, Description, PO Number, PO Item, and Sequence. The first record (Skid ID 3125, WIP Count 111) is highlighted with an orange circle. Above this list is a detailed view of the selected record, showing a grid of part numbers and their locations. The right panel, titled 'Locations with Part', is currently empty, displaying 'No data loaded'.

Skid ID	WIP Count	Part ID	Part Number	Description	PO Number	PO Item	Sequence
3125	111	11956	11956	Mancom LAT C			7
3125	362	37251	37251	Clamping Sha			41
3125	103	11627	11627	Mancom Clam			19
3125	100	11958	11958	Mancom LAT C			6
3125	52	12893	12893	Mancom Turn			39
3125	30	11967	11967	Mancom LAT C			48
3125	29	12897	12897	Mancom New			49
3125	179	11633	11633	Mancom Clam			13

9 Click the "Edit" button from the list header.

This screenshot is identical to the previous one, but the 'Edit' button in the top navigation bar of the left panel is highlighted with an orange circle. The rest of the interface, including the work order list and the detailed view, remains the same.

10 Alter the information about the contents as desired in the new window.



11 When finished with your changes, click the "Update" button.

