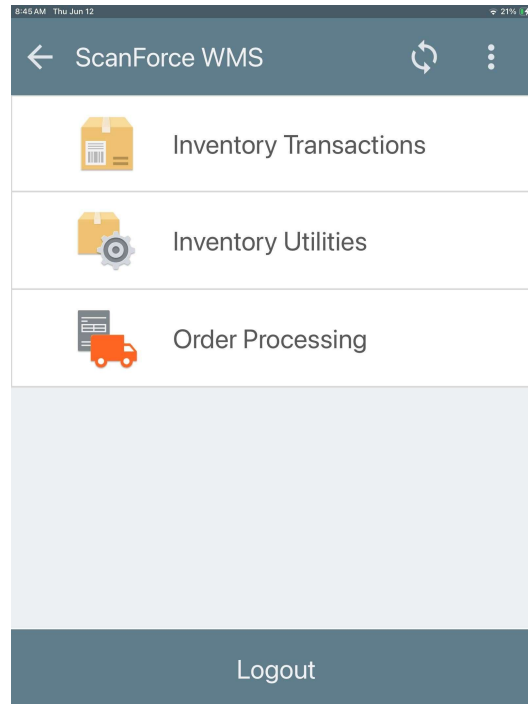
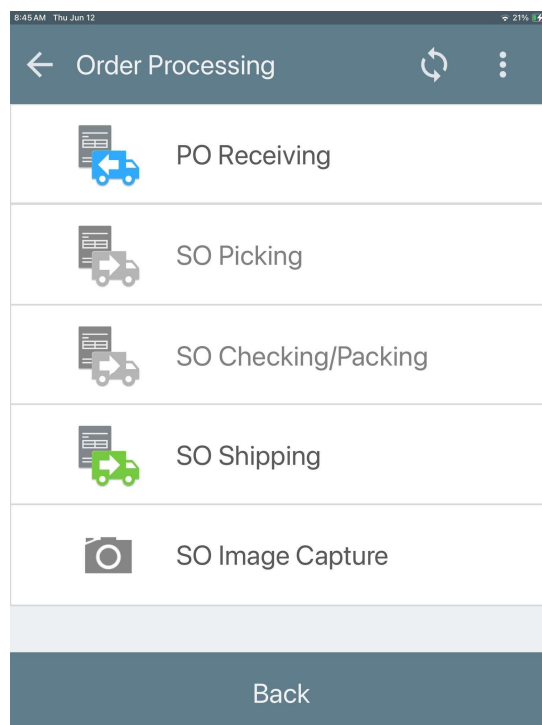


# Taking Pictures of a Sales Order and Its Documents

1. Click on Order Processing.



2. Click on SO Image Capture



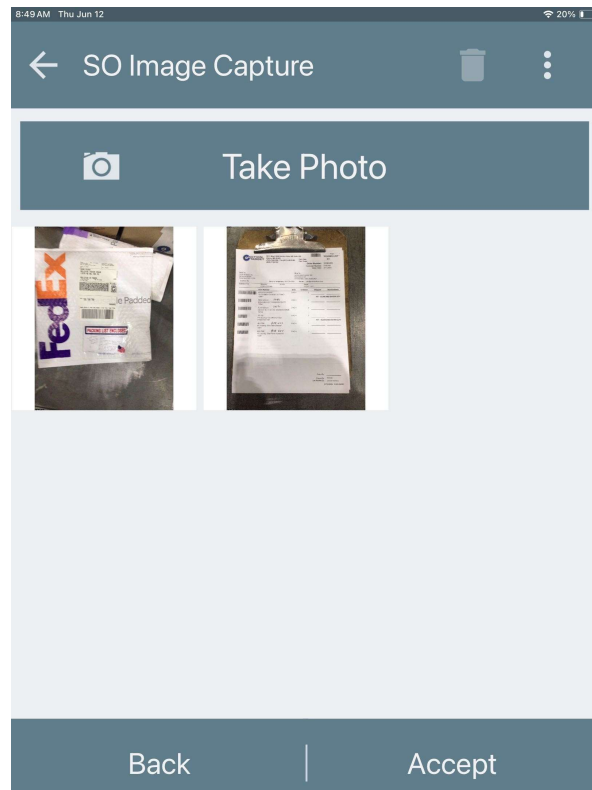
3. Type in the Sales Order Number or Scan the Sales Order Number Barcode on the Picklist.

The screenshot shows a mobile application interface titled "SO Image Capture". At the top, there is a status bar with the time "8:45 AM", date "Thu Jun 12", and battery level "21%". Below the status bar is a header bar with a back arrow, the title "SO Image Capture", a refresh icon, and a menu icon. The main area of the screen features a label "SO #" followed by a text input field with a blue border and a magnifying glass search icon to its right. At the bottom, there is a dark blue bar with the words "Back" and "Accept" separated by a vertical line.

4. Press the Take Photo button. The camera app will open on your scanner.

The screenshot shows the same "SO Image Capture" application interface. In this view, a dark blue button with a camera icon and the text "Take Photo" is visible at the top of the main content area. The rest of the interface, including the header, status bar, and bottom navigation bar, remains the same as in the previous screenshot.

5. You can take multiple photos for one sales order if desired. Once you are done click Accept.



6. Send your data to the server.