

Accessing the Company Directory

“ Purpose

This guide walks through accessing the company directory via the phone.

Step-by-Step Instructions

1. Press the "Home" button located to the right of the phone screen.



2. Use the Direction buttons located below the home button to navigate to the "Directories" option on the phone screen. Then press the center button to select it.



3. Use the Direction Buttons to highlight "Contact Directory" on your display, then click the interface button or center button to select.





avigate to your desired co-worker.
utton to call them.

☐☐ Additional Notes & FAQ

☐☐ **Last reviewed:** 2025-09-24

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