

Creating Shipping Quotes

How to Create a Shipping Quote – Basics

Overview summary:

This guide walks through the standard process for creating a non freight shipping quote in SAGE and StarShip. It covers how to identify item details such as size, quantity, weight, and box type, determine the correct packaging using the Shipping Document spreadsheet, and generate carrier pricing in StarShip. The document explains how to select the appropriate ground shipping option, apply the required 20 percent markup, and enter the final freight amount back into SAGE to complete the quote. This is the foundational process used for most small parcel and boxed target shipments. ▣

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How to Create a Shipping Quote – Freight Basics

Overview summary:

This document builds on the basic shipping process and focuses on freight shipments that require pallets and LTL carriers. It explains how to determine accurate item weight when SAGE line weights are unreliable, calculate total pallet weight including pallet allowance, and identify pallet dimensions and freight class using the Shipping Document spreadsheet. The guide then walks through entering freight specific details in StarShip, selecting a carrier, reviewing LTL quotes, applying the standard 20 percent markup, and entering the final freight charge into SAGE. This process is used for large, heavy, or bulk orders and often requires additional judgment and coordination while learning. ▣

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