

# Wire Transfers

International customers may need to pay by wire if they don't have access to a card with USD on it. If that's the case, make sure the following comments are included on their quote:

1. Paid in US Funds
2. Action Target does not pay for taxes or fees

Once the customer has approved the quote, make sure the Payment Terms is set to "Wire" and change the quote to a standard order. When you do, put the order on hold with the reason code "Wire".

Once the order is placed, let accounts receivable know to keep an eye out for the wire payment. They'll let you know when it's come in, at which point you can go back to the order and change the status from "Hold" to "Open". At this point, the order will ship when it's ready.

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