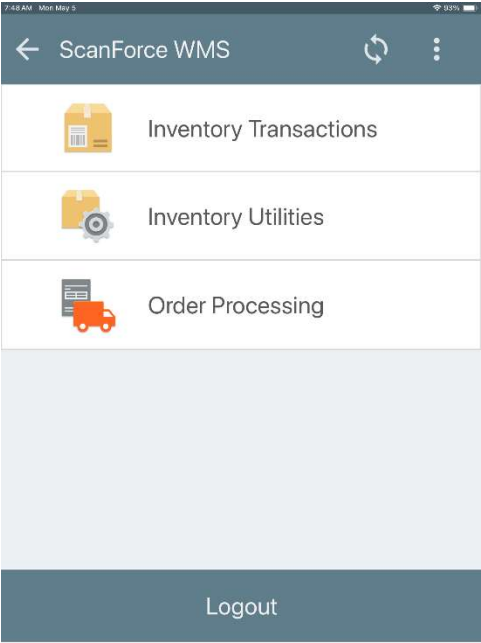
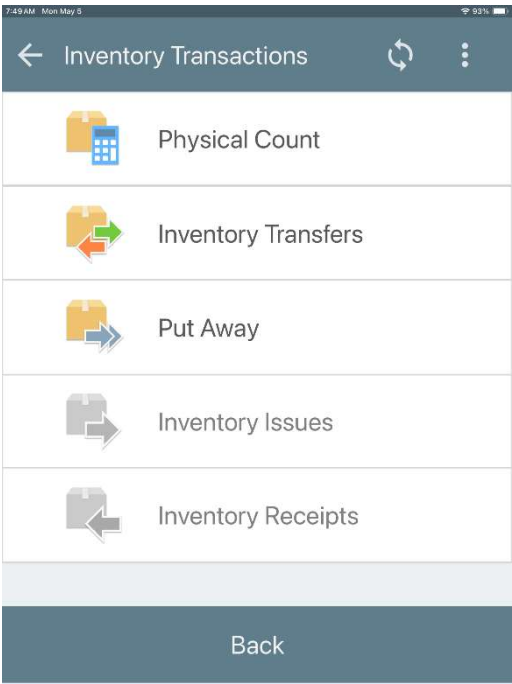


# Transferring Inventory

1. Click on Inventory Transactions



2. Click on Inventory Transfers.



3. Select the From Warehouse and the To Warehouse.
  - a. Note that it is rare that products transfer between warehouses. Most of the time, your From and To Warehouse will be the same.

6:40 AM Thu Jun 12 1% 5G

← I/M Transfers

FROM WHSE 001: PROVO WAREHOUSE

TO WHSE 001: PROVO WAREHOUSE

LOGIN ML (LET)

Back | Accept

4. Select or scan the item you wish to transfer.

6:41 AM Thu Jun 12 1% 5G

← I/M Transfers

ITEM

TO WHSE 001

FROM WHSE 001

LOGIN ML (LET)

Back | Accept

5. Pick a From location from the list or scan a location that has that part # in it.

The screenshot shows the 'I/M Transfers' app interface. At the top, there's a header bar with a back arrow, the title 'I/M Transfers', and icons for a clipboard, a right arrow, and a menu. Below the header, the 'FROM LOC' field is set to 'UNASSIGNED'. To the right of this field are search and scan icons. Below this is a tabbed interface with 'Bin Availability' selected and 'Current Data' as an option. Under the 'Bin Availability' tab, there's a table with columns 'ITEM' and '#ECNO'. The first row of the table has 'UNASSIGNED' under 'ITEM' and '120' under '#ECNO'. At the bottom of the screen, there are two buttons: 'Back' and 'Accept'.



6. Input the quantity of the part that you are transferring.

The screenshot shows the 'I/M Transfers' app interface. At the top, there's a header bar with a back arrow, the title 'I/M Transfers', and icons for a clipboard, a right arrow, and a menu. Below the header, the 'QTY' field is set to '20'. To the right of this field is a unit dropdown menu set to 'EACH'. Below these fields, it says '120 AVAILABLE IN BIN'. Below this is a tabbed interface with 'LOCATION' selected and 'UNASSIGNED' as the value. Under the 'LOCATION' tab, there's a table with columns 'ITEM' and '#ECNO'. The first row of the table has 'ECONOMY TARGET STAND' under 'ITEM' and '#ECNO' under the second column. At the bottom of the screen, a keyboard is visible with a 'Return' button.

7. Enter the To location by searching or scanning the location.

6:42 AM Thu Jun 12

I/M Transfers

TO LOC   

PRIMARY LOC: [NOT SPECIFIED]

QTY 20

LOCATION UNASSIGNED

ITEM #ECNO

**ECONOMY TARGET STAND**


TO WHSE 001

Back | Accept

8. Press the Accept Button.
9. Press the Send data Button

7:00 AM Thu Jun 12

I/M Transfers


ITEM  

TO WHSE 001

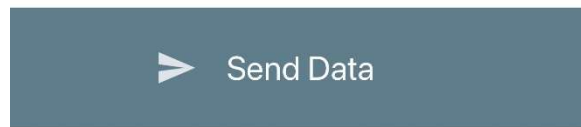
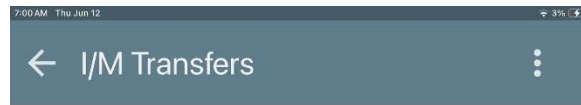
FROM WHSE 001

LOGIN ML (LET)

Back | Accept



10. Click “Send Data”



11. Refresh your scanners data.