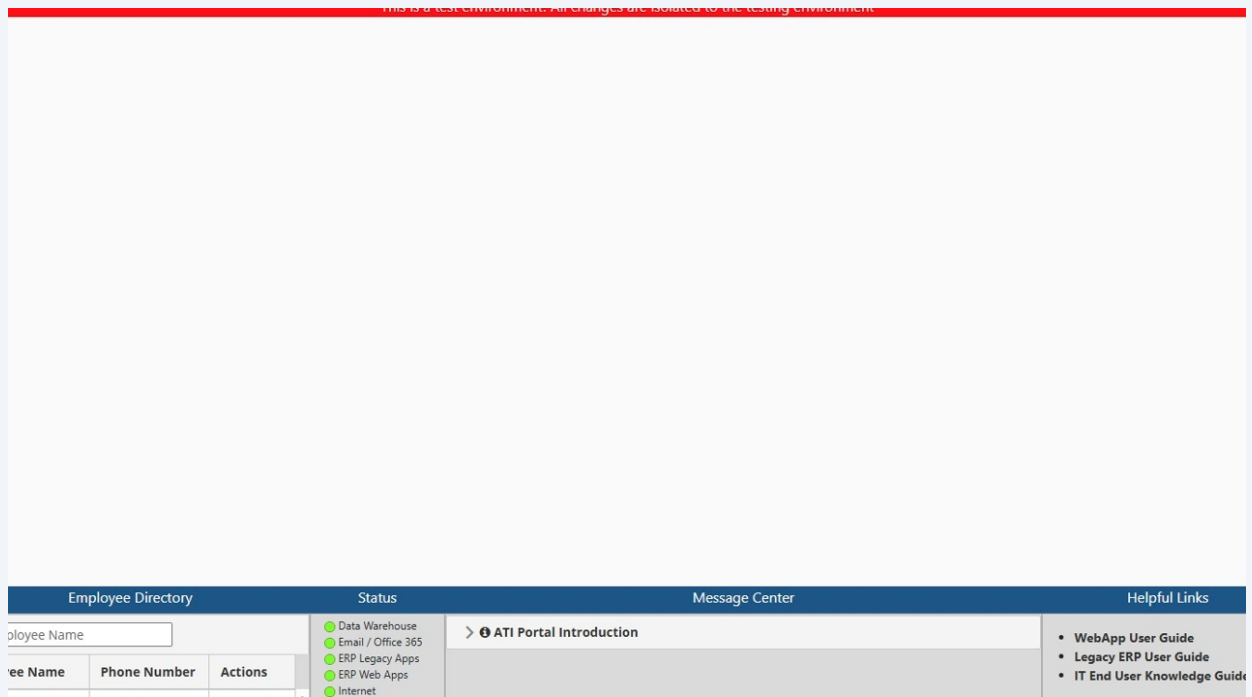
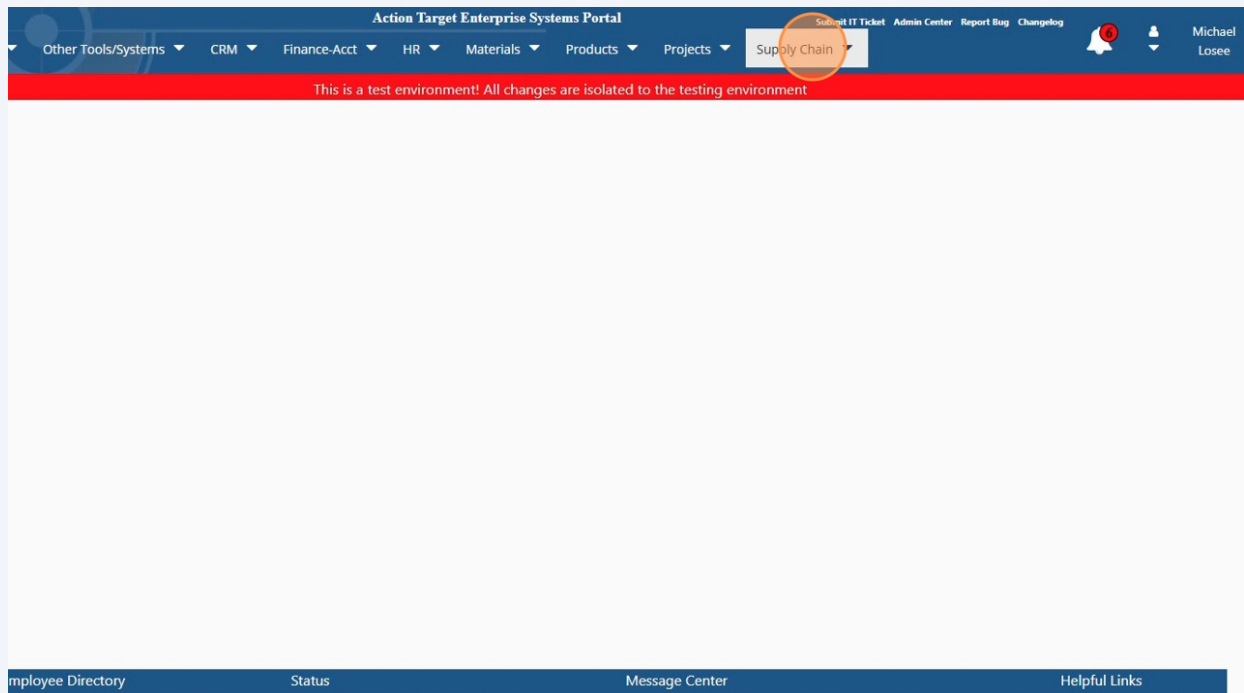


# Removing Work Orders from the Shop Schedule

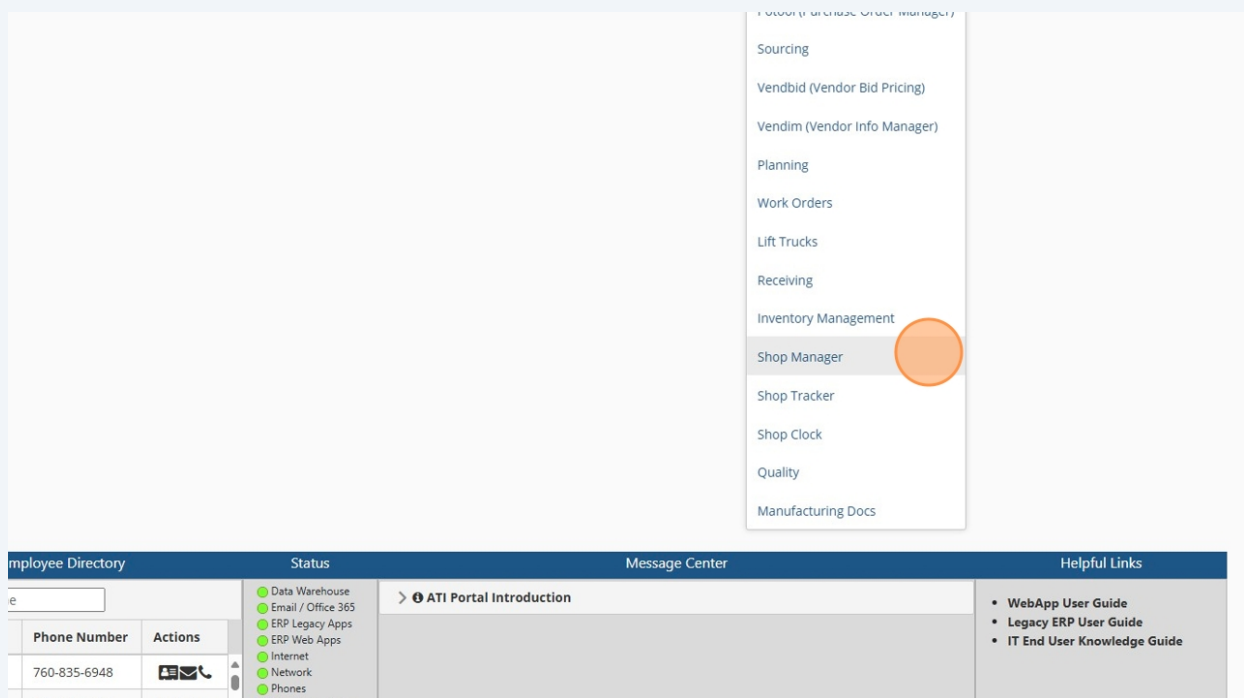
1 Open the Action Target Enterprise Portal.



2 Click on the "Supply Chain" menu located near the top of the screen.



3 Click the "Shop Manager" option from the drop down menu.



4

In the shop schedule list, select an operation that is associated with the work order you would like to remove.

ScheduleWork BenchNestingSetupManagementCapacityDocumentsTimeJobsWO DataTables

Schedule Builder

Show MasterHide ScheduleShow HoursShow Op TimeShow Logs

Shop Schedule

RefreshSearchDefaultRe-calculateProjectClear Selection

Single Selection Actions

EditRemove WOWork OrderWO Material

Multi Selection Actions

EditReschedule

Priority	WO ID	MTR	op_seq	Req Qnt	Part Number	Description	Operation	Next Op Name	WO Descr	Start	Status	Pool
7	58701	mo-170282-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	58702	mo-170286-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	58695	mo-170270-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	58899	mo-170628-5	1	15	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	58701	mo-170282-4	1	16	33785	-REDLINE- Aut	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	56627	mo-166751-1	1	6	23617	PT Gong Kit, IF	assembly-pa		PT Gong Kit,	2025-03-31	kitting	PT Assembly
6	59234	mo-171277-1	1	30	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Assembly
6	59106	mo-171072-1	1	50	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Assembly
6	58695	mo-170270-8	1	16	33781	-REDLINE- Aut	elec-assembly		AutoTargets	2025-04-03	in-process	Electronics
6	58702	mo-170286-8	1	16	33781	-REDLINE- Aut	elec-assembly		AutoTargets	2025-04-03	in-process	Electronics

12345

5

Click the "Remove WO" button located in the shop schedule header.

ERP

Other Tools/Systems

CRM

Finance-Acct

HR

Materials

Products

Projects

Supply Chain

Submit IT Ticket

Admin Center

Report Bug

Changelog

6

Michael

Loose

This is a test environment! All changes are isolated to the testing environment

Manager

Work Bench

Nesting

Setup

Management

Capacity

Documents

Time

Jobs

WO Data

Tables

Pool: all

Schedule Builder

Show Master

Hide Schedule

Show Hours

Show Op Time

Show Logs

Refresh

Search

Default

Re-calculate

Project

Clear Selection

Single Selection Actions

Edit

Remove WO

Work Order

WO Material

Multi Selection Actions

Edit

Reschedule

WO ID	MTR	op_seq	Req Qnt	Part Number	Description	Operation	Next Op Name	WO Descr	Start	Status	Pool	Tot Run
58701	mo-170282-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics	1.98
58702	mo-170286-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics	1.98
58695	mo-170270-5	1	16	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics	1.98
58899	mo-170628-5	1	15	33784	Autotargets, B	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics	1.87
58701	mo-170282-4	1	16	33785	-REDLINE- Aut	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics	2.83
56627	mo-166751-1	1	6	23617	PT Gong Kit, IF	assembly-pa		PT Gong Kit,	2025-03-31	kitting	PT Assembly	1.78
59234	mo-171277-1	1	30	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Asser	2.08
59106	mo-171072-1	1	50	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Asser	3.42
58695	mo-170270-8	1	16	33781	-REDLINE- Aut	elec-assembly		AutoTargets	2025-04-03	in-process	Electronics	13.5



NOTE: The work order cannot be removed if it already is being produced in the shop.

6 In the pop-up window, click "Submit".

The screenshot displays the 'Schedule Builder' application interface. At the top, there is a navigation bar with tabs: 'Schedule', 'Work Bench', 'Nesting', 'Setup', 'Management', 'Capacity', 'Documents', 'Time', 'Jobs', 'WO Data', and 'Tables'. Below this is a sub-header 'Schedule Builder' with buttons: 'Show Master', 'Hide Schedule', 'Show Hours', 'Show Op Time', and 'Show Logs'. The main area is titled 'Shop Schedule' and contains a table of work orders. Above the table are buttons for 'Refresh', 'Search', 'Default', 'Re-calculate', 'Project', and 'Clear Selection'. To the right of the table are buttons for 'Single Selection Actions' (Edit, Remove WO, Work Order, WO Material) and 'Multi Selection Actions' (Edit, Reschedule). The table has columns: Priority, WO ID, MTR, op\_seq, Req Qnt, Part Number, Description, Operation, Next Op Name, WO Descr, Start, Status, and Pool. A pop-up window titled 'Remove Work Order' is overlaid on the table, showing the work order ID '56627' and buttons for 'Submit' and 'Cancel'. The 'Submit' button is highlighted with an orange circle.

Priority	WO ID	MTR	op_seq	Req Qnt	Part Number	Description	Operation	Next Op Name	WO Descr	Start	Status	Pool
7	58701	mo-170282-5	1	16	33784	AutoTargets			AutoTargets	2025-03-27	in-process	Electronics
6	58702	mo-170286-5	1	16	33784	AutoTargets			AutoTargets	2025-03-27	in-process	Electronics
6	58695	mo-170270-5	1	16	33784	AutoTargets			AutoTargets	2025-03-27	in-process	Electronics
6	58899	mo-170628-5	1	15	33784	AutoTargets			AutoTargets	2025-03-27	in-process	Electronics
6	58701	mo-170282-4	1	16	33785	-REDLINE- AutoTargets	elec-assembly		AutoTargets	2025-03-27	in-process	Electronics
6	56627	mo-166751-1	1	6	23617	PT Gong Kit, IP	assembly-pa		PT Gong Kit,	2025-03-31	kitting	PT Assemb
6	59234	mo-171277-1	1	30	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Asser
6	59106	mo-171072-1	1	50	4636	Baffle cable ha	assembly-pa		Baffle cable	2025-04-01	staged	Core Asser
6	58695	mo-170270-8	1	16	33781	-REDLINE- AutoTargets	elec-assembly		AutoTargets	2025-04-03	in-process	Electronics
6	58702	mo-170286-8	1	16	33781	-REDLINE- AutoTargets	elec-assembly		AutoTargets	2025-04-03	in-process	Electronics